

Annex 6A

CSP Trans 1

Notification of staff transfer between employers covered by the CSP arrangements where there is a change of MyCSP Pension Service Centre (PSC)

To be used by both importing and exporting organisations to tell their PSC of a staff transfer

(Please print) All information must be completed

To: MyCSP PSC		From: HR / Personnel Branch	
		Name:	
		Tel:	
		Date:	
		Note: Please sign below	
Member details			
Name			
Date of birth			
National Insurance number			
Pay number	Exporting employer	Importing employer	
First day at new employment			
Last pay date at old employment			
Exporting employer		Exporting PSC	
Importing employer		Importing PSC	
Telephone number of contact at HR / Personnel Branch at exporting/importing employer			
E18(08) / payroll instruction sent on			
Signature:			