

Death Benefit Nomination Form – classic members

Please complete this form in black ink and in BLOCK LETTERS and send it to MyCSP. You can find MyCSP address and contact details on the Civil Service Pension Scheme web site - www.civilservicepensionscheme.org.uk

Former members should send this form to MyCSP, PO Box 2017, Liverpool, L69 2BU

Your name: _____

Your address and post code: _____

Telephone number: _____

Current members

Your employer: _____

National Insurance number: _____

Former members

CSP reference number: _____

National Insurance number: _____

Your nomination for death benefit

I would like the person listed below to receive any lump sum benefit which may be payable when I die under the rules of the Civil Service pension scheme. I understand that if I fill this form in, it will replace any form I have filled in earlier.

Person I want to name and relationship (see note 1)	Their address and postcode

Signature: _____

Date: ____ / ____ / ____

Witness (must not be the nominee shown above)

Full name of witness: _____

Witness home address: _____

Witness signature: _____

Date: ____ / ____ / ____

Notes

1. You do not have to give the person's relationship to you, but it can help our administrators deal sensitively with matters after you die.

Important notes

1. MyCSP will send you a confirmation letter when your death benefit nomination details have been updated.
2. Your nomination is not binding on the pension scheme. If, for some reason, the scheme does not pay benefits to someone you have named, we will pay the benefits to your personal representatives (the people who sort out your financial position after your death).
3. You should:
 - consider changing your death benefit nomination if your personal circumstances change
 - tell MyCSP if the nomination is for your husband or wife and your marriage comes to an end.
4. An individual nomination will not be valid, if, at the time of your death:
 - a nominee was your husband or wife at the time you made your nomination and your marriage has since ended;
 - a nominee has died; or
 - a nominee was convicted of your murder or manslaughter.
5. The pension scheme must pay death benefits within two years of your death. If we are unable to track down anyone you have named, or if there is no valid nomination, we will pay any death benefit to your personal representatives.
6. If you get divorced, the court may order that all or part of any death benefit is paid to your former husband or wife. If this happens, your nomination will apply to the rest of the death benefit only.