



PERSONAL

From: MyCSP
Customer Services Team
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Our Ref:
Member No:
Date: 21 September 2013

Dear

ANNUAL ALLOWANCE – CIVIL SERVICE PENSION SAVINGS STATEMENT

We are writing to you with important information about your pension savings in the Civil Service Pension Scheme and the Annual Allowance (AA). **You need to take action to work out whether you have a tax charge to pay.** The AA is set by HM Revenue and Customs (HMRC) as the maximum amount of pension savings you can make in any one year that benefits from tax relief. If your pension savings in any year are more than the AA, you may be liable to pay tax on the amount over the AA at your marginal rate of income tax. HMRC rules relating to AA apply to all people with savings in tax-registered pension schemes, such as the Civil Service Pension Scheme. Changes to the AA tax regime are made by HMRC.

We have enclosed an AA Pension Savings Statement for your pension savings in the Civil Service Pension Scheme. We are required by law to provide a statement of your pension savings for tax years 2011/12 and 2012/13, where a member's Civil Service pension savings in any one year exceeds the AA, or where a member has requested one. We will be sending out further letters on an annual basis for future tax years. You can use the information on the statement to calculate whether you need to pay a tax charge from the AA limit. We are unable to offer advice, but the enclosed information sheet provides guidance on the action to take. MyCSP is unable to perform or assist with the tax liability calculation as tax is your individual responsibility.

Further information on how the AA works, how to calculate any tax due, & the time limits for declaring and paying tax, are available at the following address: <http://www.hmrc.gov.uk/pensionschemes/understanding-aa.htm>

Yours sincerely

Scheme Compliance Unit, MyCSP

Pension Saving Statement 01/01/2011 - 31/12/2011 for member NINO member no		
Important information – please retain for your tax records		
Increase in the value of your Civil Service pension in the Pension Input Period (PIP): 01/01/2011 to 31/12/2011	£	This is known as the 'Pension Input Amount'
The Annual Allowance applicable in the tax year	£50000	This applies to <u>all</u> your pension savings.
<p>Any increase in the value of your pension above the Annual Allowance is taxable. You may offset the taxable amount against any unused Annual allowance from the previous three Pension Input Periods. See below for the amounts used by your Civil Service pension in the past three years. They are shown in the order that you can apply the offset.</p> <p>Please note that the Annual Allowance applies to all of your pension savings so if you have any pension savings other than your Civil Service pension, which are not included in this statement, you must also take those into account. Please note that if you make Civil Service Additional Voluntary Contributions (CSAVCs) that they are not included in this statement</p>		
	Pension Input Amount	Annual Allowance applicable in the tax year
Tax year 1 01/01/2008 - 31/12/2008	£	£50000
Tax Year 2 01/01/2009 - 31/12/2009	£	£50000
Tax Year 3 01/01/2010 - 31/12/2010	£	£50000

The Scheme PIP year runs from 1 January to 31 December and relates to the tax year in which the PIP year ends. For example, PIP year 1 January to 31 December 2011 = Tax year 2011-12. Notional allowances of £50,000 apply for the tax years 2008, 9 and 10.

MyCSP, as your pensions administrator, is required by law to provide a Statement to anyone whose Civil Service pension increases by more than the Annual Allowance in any Pension Input Period. To account for any tax payable, you must arrange with HMRC to complete a self assessment tax return. Please contact your tax office if you have any queries.

For information about the Annual Allowance, please see the HMRC website www.hmrc.gov.uk