



This is a POSTAL ONLY form. If you'd like to complete this form online, you can do so via the Knowledge Centre at www.civilservicepensionscheme.org.uk/memberhub/knowledge-centre

Effective Pension Age (EPA) option application form

Please complete this form in **black ink** and in **BLOCK CAPITALS** and return it to:
Civil Service Pensions, Capita Pension Solutions, PO Box 713, Darlington DL1 9JZ.

For more information on EPA, visit www.civilservicepensionscheme.org.uk/epa

The scheme is committed to managing your data in line with Data Protection Legislation.

For more information about how your data is managed, please visit:

www.civilservicepensionscheme.org.uk/privacy-policy

Your personal details

Full name	<input type="text"/>
Current employer	<input type="text"/>
National Insurance (NI) number	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Your member number	<input type="text"/>
Your address	<input type="text"/>
Postcode	<input type="text"/>
Telephone number	<input type="text"/>
Email address	<input type="text"/>

IMPORTANT NOTE – Application to start Effective Pension Age (EPA) contributions from 1 April should be submitted after 1 January of the year in which contributions will commence. Deadlines for purchasing EPA are advised on the Civil Service website each year. Please do not complete this form outside of these timelines as your application will not be considered.

To start a new EPA option, or replace your current EPA with a different option, please complete the following questions:

Please tick one only

I want to backdate my EPA to my alpha start date and pay the backdated contributions to fund this. (When applying for an EPA and backdating it to your start date, this may mean that your EPA starts in the previous scheme year.)

☐

You must have joined the scheme in the last three months

I want to start an EPA at the start of the next scheme year (1 April)

☐

Please tick one only

minus one year

☐

minus two years

☐

minus three years

☐

or

Age 65 – only if your NPA is within three years of age 65 (under age 68).

☐

You cannot have an EPA option that would produce an age below age 65.

For example if your NPA is 67, NPA minus three years is 64. This option is not available.

If your NPA changes, your EPA option will also be adjusted. Any EPA portions of your pension will be payable without any early payment reduction the same number of whole months before your NPA.

Application declaration – you must sign and date this form

I wish to start an EPA option / replace my current option as detailed in the above section.

I understand that this application is binding, and if accepted I must continue this EPA option for at least one full scheme year. It cannot be cancelled before that point.

I have read the information at civilservicepensionscheme.org.uk/epa regarding the application and EPA options.

By signing this form I confirm that I am a member of alpha and that I have either used the online calculator or received an estimate directly from the scheme administrator.

Your signature

Date

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