

Commissioning work from the Government Actuary's Department on Bulk Transfers

Employers taking forward a bulk transfer for staff moving from or to the Civil Service should complete the details set out below and e-mail the form to GAD at: PCSPS.stafftransfers@gad.gsi.gov.uk

When GAD receive the necessary information, they will assign a unique reference number to the task and a member of their team to work on the exercise. They will advise the employer of this by e-mail and also advise on the potential cost of the exercise. GAD will discuss additional data requirements (including membership information) with the employer contact as work on the bulk transfer progresses.

Required information

Name/address of employer

Name
Address

Details of contact at employer

Name
Telephone number
Email address

Details of employer's MyCSP (pension service centre) contact

Name
Telephone number
Email address

Brief details of the bulk transfer

Incoming or outgoing?
Where to/from?
Title of bulk transfer
Approximate number of employees involved

Timescales

Date of (anticipated) contract award
Target date for completion of pensions negotiations
Expected date of transfer of employees

Contact details of other party

Name of employer contact
Telephone / fax / email of above (if known)
Name of other party's actuary (if known)
Telephone / fax / email of above (if known)
Any other relevant information