Annex A

Population	Subject line/ Title	Text
Members of the Civil Service Additional	Message for members of the Civil Service Additional	Message sent/published on behalf of Civil Service Pensions
Voluntary Contribution Scheme (CSAVCS)	Voluntary Contribution Scheme (CSAVCS)	Dear Member
Scrience (COAVCO)	(00/11/00)	Civil Service Additional Voluntary Contribution Scheme (CSAVCS)
		Notice to Members of the transfer of unit-linked pension pots to the Legal & General Master Trust
		The Legal & General Master trust was appointed as the new provider of our Additional Voluntary Contribution (AVC) scheme from September 2018. Following the appointment, the Scheme Manager (Cabinet Office) has decided to transfer the pension pots of existing members who hold unit-linked investments from their previous pension provider to the Trust.
		Civil Service Pensions are writing to all members who are in-scope for the transfer to advise them of the transfer process including the right to opt-out. If you do not receive your letter by 10 December please email DC.Provider@cabinetoffice.gov.uk with 'CSAVCS Transfer letter' as the subject.
		Further details can be found on the civil service pension website at www.civilservicepensionscheme.org.uk/members/defined-contribution/
		Scheme members who are invested in with-profits funds (in full or in part) or hold protected life cover are not in scope for the transfer and their existing pension pots will remain with their previous provider – for example: Scottish Widows, Standard Life or Equitable Life.
partnership Pension Account	Message for members of the partnership Pension Account	Message sent/ published on behalf of Civil Service Pensions
	parameters, parameters, todania	Dear Member

partnership pension Account
The Legal & General (L&G) Worksave Master trust was appointed as the new provider of our partnership Pension Account from September 2018 and all contributions were redirected to L&G from September 2018.
Civil Service Pensions wrote to all existing partnership members and confirmed that L&G would issue a further letter in November to members who held unit-linked investments with their existing provider.
The letter has not been issued in November as intended. We are working to agree a new date for issue and will advise once the date is confirmed. Please accept our apologies for the delay and any inconvenience caused.