

EPN 359 Annex 13D

Disclosure of salary, pension and compensation information for 2012 – 13

Disclosure: a note to those reported on in Remuneration Reports in annual reports

Every year the Cabinet Office provides guidance to departments on what information they should include in their Remuneration Report in their annual accounts. The Remuneration Report includes statements on remuneration policy, service contracts, salary, bonuses and pension entitlements built up and compensation payments made on loss of office of senior management (i.e. Board level employees).

We will provide you with details of what we propose to publish and invite you to correct any factual errors. You have a right to object under section 10 of the Data Protection Act 1998 if you can establish that publication will prejudice your rights, freedoms or legitimate interests, or that it would or be likely to cause unwarranted substantial damage or distress to yourself or another.

Please be aware that any decision by us not to disclose information may be challenged under the Freedom of Information Act.

We are encouraging everyone covered by the disclosure requirements to allow the information to be published.

If you would like to discuss this issue in more detail please contact me.