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| --- |
| **Member Details** |
| **Member Name** |  | **Date of Birth** |  |
| **NI Number** |  | **Staff Number** |  |
| **Current Employer** |  |
| **Previous Employer(s) and service dates** |  |
|  |
| **MyCSP Details** |
| **Case Type** |  | **Work ID** |  |
| **Date of Request** |  | **Requested by** |  |
| **Contact Email Address** | ContactCentre@MyCSP.co.uk  | **Contact number** |  |

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| **Data Request** |
|  |
| **Completed By** |  | **Date of Response** |  |
| If you are unable to locate the information requested above, please refer to [EPN551](https://www.civilservicepensionscheme.org.uk/employers/employer-pension-notices/epn551-missing-pension-data-employer-responsibilities-guidance/). |