

**Sample magazine / intranet articles**



**New pension benefit statements – coming soon!  
classic, classic plus and premium members**

You pension benefit statement is changing to help you plan when you want to retire. Look out for your new statement which we will be issuing [ .....] *timescale*.

See how much your pension is worth...

For information about your pension see:  
[www.civilservice-pensions.gov.uk](http://www.civilservice-pensions.gov.uk)



**Your new pension benefit statements are on their way!  
classic, classic plus and premium members**

“I’m too young to think about my pension”.

“It’s all too complicated”.

“When can I retire?”

See your new statement for clear information about your pension.

Start planning now!

For more information about your pension see:

[www.civilservice-pensions.gov.uk](http://www.civilservice-pensions.gov.uk)



**Your new pension benefit statements have been issued!  
classic, classic plus and premium members**

You should have received your statement by now. Have you looked at how much pension you may have? Have you checked that we have all the right details for you, and that your nominations are up to date ?

If you have not received a statement, please contact : *[Insert details]*

If you have any queries about your pension, please contact: *[Insert details]*

- More information about your benefit statement and your pension;
- Calculators to see how much added pension would cost;

see:

[www.civilservice-pensions.gov.uk](http://www.civilservice-pensions.gov.uk)

-----oooooooooooo-----

**When do you plan to retire?**  
**classic, classic plus and premium members**

“As soon as possible!” is the aim for many, but is this affordable? While most of us can claim our Civil Service pension at age 60, for many of us our State pension won’t arrive until later – will our scheme pension be enough to live on until then?

We send you a benefit statement each year so that you can see how your pension is building up. To help you with planning when you want to retire, and when you can afford to do so, your new statement will illustrate how much your Civil Service pension may be worth at ages 55, 60 and 65.

The age 65 illustration recognises that most of us are entitled to work after 60. If you are over 65, you will receive information on pension built up to your statement date.

The new statements are easier to read and also show the maximum cash lump sum you could take, based on your future pension, and what effect this would have on your pension.

Please note that at the moment we cannot include your State pension details on your statement. The Department for Work and Pensions are developing their software to take account of future changes in State pension age. These details will be included in your statement again once they are available.

***Optional Texts – select as appropriate:***

See how much your pension is worth - have a look at your new statement which we will be issuing **[shortly] [on x date]**. If you have any queries about your pension please contact **[your pensions administrator – insert contact details]**

See how much your pension is worth - have a look at your next statement which you will receive **[in your birthday month / other] [as appropriate]**

**For more information about your pension see:  
[www.civilservice-pensions.gov.uk](http://www.civilservice-pensions.gov.uk)**