



# New Starter Pack Request Form (Direct to Member)

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This should be completed for Starter Packs to be sent directly to the member's home or office address.

There are four types of Starter Packs that can be selected, as follows:

- A** Staff joining the alpha scheme
- NE1** Staff joining nuvos for 12 months or more
- NE2** Staff joining nuvos for less than 12 months
- RJP** Staff eligible to re-join premium

Please choose the appropriate Starter Pack for the new entrant from the tick boxes.



**You must complete all the information.**  
**When completed, save the file and send it to us using Contact Us**

## New entrant's details

**Name**

**Home address**

**Postcode**

**Your date of birth**

**Important - do not leave blank.**

Start date				
Pack required	A	NE1	NE2	RJP
Do you require a special format?	Large print	Braille	Audio	

**Your details**

Name
Department/Agency
Address
Postcode
Telephone Number
Email

## Choice's Form return details

### Employer or Other

Only complete these, if the PensionChoices form is to be returned somewhere other than your address.

**Do not enter Civil Service Pensions address as this is not valid.**

**Name**

**Department/Agency**

**Address**

**Postcode**



# New Starter Pack Request Form (Issued by Employer)

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## **Starter Packs issued by the employer.**

This should be completed if you wish to receive blank Starter Packs for you to distribute to new entrants.

Please indicate the quantity of each type of Starter Pack that you require. Please include any special delivery requirements you may have in the email request.



**You must complete all the information.**

**When completed, save the file and send it to us using Contact Us**

## Your details

**Name**

**Department/Agency**

**Address**

**Postcode**

**Telephone Number**

**Email**

Quantity

A	NE1	NE2	RJP
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