



Civil Service Pensions

This is an **ONLINE ONLY** form.

Partnership pension account application form

Section 1 - your details

Full name

National Insurance number

Employer

Your address

Postcode

Date of birth

Marital status

Email address

Telephone number

Section 2 – the Plan

The partnership pension account is a pension scheme offered by Civil Service Pensions, and the Scheme Manager is Cabinet Office.

The Scheme Manager has selected Legal & General as the provider and your plan will be established with them.

Section 3 – your contributions

You are not required to contribute to your partnership pension account but can contribute if you wish to do so. All future contributions will be invested in the default fund unless you instruct the provider otherwise after you have joined.

Your plan will be set up with a target retirement age of 67 (or 75 if you are already aged 66 or over); however you can change my target retirement age any time after you have joined.

Please confirm whether you wish to contribute and what contributions you wish to make (if applicable).

1 I wish to contribute: **Yes** **No** (please tick your choice)

If you have chosen Yes, complete point 2 below. If you have chosen No, continue to Section 4.

2 I wish to contribute **% of my pensionable pay.**

Section 4 - declaration

- 1 I confirm that I wish to join the partnership pension account.
- 2 I understand that the current provider of the partnership pension account is Legal & General. I acknowledge the Scheme Manager has the right to change the provider in future and to redirect my contributions and transfer my existing pension pot to the new provider.
- 3 I authorise my employer to deduct my personal contributions from my pay, where applicable, and to forward them to the partnership pension account provider.
- 4 I understand my employer will share the data on this form, and my payroll data, with the provider of the partnership pension account, in order that my plan can be established and administered. I consent to my data being shared.
- 5 I understand the provider of the partnership pension account will hold this personal data (referenced in point 4) and it will be processed by or on behalf of the provider of the partnership pension account in order to administer the scheme. I consent to my data being held and processed in this way.
- 6 I understand that my employer and the provider of the partnership pension account will pass personal data to the Scheme Manager, their administrators and advisers, for the administration of the partnership pension account. Data may include, but is not limited to, the personal data referenced in point 4, data on your retirement age, investment selection, fund value etc. I consent to my data being shared and utilised in this way. Our privacy policy can be found via the following link:
www.civilservicepensionscheme.org.uk/privacy-policy

Full name

Signature

Date

Please return the completed form to your employer