



Previous Public Service Pension Scheme Membership Form

Section 1 - Please complete this section

Your name

Your National Insurance number

Your address

Postcode

Member's date of birth
(DD/MM/YYYY)

Email

Your Scheme Membership:

Information you give here should be in respect of your first employer. If you have had more than one employment in the Civil Service, please give information on the first.

Your Scheme Member Number

Your Employer

Start date with your employer
(after March 2012)

Your Previous Scheme membership

Please tell us about your pensionable service with your previous public service pension scheme before the start of your employment with the Civil Service:

Name of Public Service Pension Scheme		
Employer while a member of this scheme		
Start date of the previous scheme membership		
End date of the previous scheme membership		
Previous scheme membership number (if known)		
Have you received a refund from this period of membership?	Yes	No
Have you transferred the benefits to another pension provider?	Yes	No
If yes - Please tell us the name of the scheme the benefits were transferred to		
Date of transfer		
Are you receiving a pension from your previous public service pension scheme?	Yes	No
If 'Yes' please confirm the date you started to receive your pension		

Declaration

I declare that the information I have provided is true to the best of my knowledge

Tick to confirm

Next Steps:

- Please send this form with Section 1 completed to your previous public service scheme. They will then complete section 2 of the form and return this to us.
- Once we receive your completed form we will confirm your Remedy eligibility.

Section 2 - To be completed by the previous pensions service administrator

The person named above has given us information about their membership of your scheme. Please complete this form to allow us to confirm their details. Once complete, return the form to us at enquiries@civilservicepensionscheme.org.uk or by post to Civil Service Pensions, PO Box 713, Darlington, DL1 9JZ

We confirm that on the 31/03/2012, the individual who has completed Section 1 of this form was a member of our public pension scheme, or is eligible for Remedy in respect of Transitional Protection under the Public Service Pensions and Judicial Offices Act 2022:

Yes

No

Dates of Pensionable Service

From

To

Any additional comments:

Was Salary Link protection still in place at date of leaving scheme:

Yes

No

(This relates to members who had continuous public service in the final salary and career average schemes commencing before 1 April 2015 without a break in pensionable service of more than five years)

We certify that the information provided in this form is correct and may be used to determine if the member noted above is eligible for any protections under the Public Service Pensions and Judicial Offices Act 2022 and the final salary link under the Schedule of the Public Services Pensions Act 2013.

Administrator details:

Full name

Your signature

Date